

CPM CHURCH ANNOUNCEMENTS

Name: _____

Date Submitted: _____

Department/Auxiliary: _____

Date to Run: _____

****All announcements are to be turned in to the office in writing, two (2) weeks prior to proposed air date. ****

Announcements must be received in the office no later than Tuesday, 12:00 noon.

Announcements will be approved by the department's overseer/pastor before they are announced.

You will be notified if the announcements have been approved or not.

Announcement: Please type in box.

Approved: _____

Disapproved: _____

Date: _____

CPM Media Form

Please check the choice of media you would like to use and fill out a description of it.

Sunday Announcement _____
2 Weeks before air date

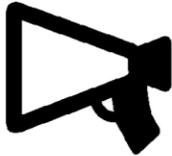
Website Banner _____
4 weeks from air date

8x11 flyer _____
2 weeks from air date
____ count

6x4 postcard _____
2 weeks from air date
____ count

Brochure
2 weeks from air date
____ count

11x17 poster _____
2 weeks from air date
____ count



Shoot a Commercial _____
8 weeks from air date



tshirt _____
6 weeks from air date
____ count

Business Card _____
2 weeks from air date
____ count

Newspaper _____



Other _____

Name of Event:

Commercial Air Date:

Event Date:

Host Department(s):

Event POC(s):

Additional Notes/Needs:

For Office Use Only

Date Received:

Date Completed:

File Location/Notes:

Submit forms by Fax: (919) 774-7005 || By Email: info@christianprovision.com